

CHRISTMAS

DESSERTS

HOSTESS GUIDE

IMPORTANT DATES

- **October 23:** Pre-registered hostesses: confirm with Christmas Dessert Committee by September 29 to be entered into a drawing for a free cake from Holland Cakery.
- **OCTOBER 16 - NOVEMBER 7:** Hostesses can purchase tickets for their guests. After November 7, your table's seats will be released to the public.
- **NOVEMBER 13 - 30:** Non-hostesses may purchase tickets.
- **NOVEMBER 25:** Deadline for names for your purchased table seats submitted to christmasdesserts@centralwesleyan.org.

TABLE SET UP

- Set up for Thursday event: Nov. 30, 8- 9:30 PM or Dec. 1, 10AM - 5PM
- Set up for Friday event: Dec. 2, 10AM - 5PM
- Use east entrance A
- Carts will be available to help transport your items. **Please do not drive on the sidewalk.**
- **Battery operated candles only. Electrical outlets are not available.**
- **Refrigerators and freezers are not available.**

WE PROVIDE

- A WHITE TABLE CLOTH
- NAMETAGS
- MARKERS
- PROGRAMS
- A CONVERSATION STARTER CARD
- A BAG FOR CLEAN UP
- COFFEE / TEA WITH CREAMER AND SWEETENER
- COLD AND HOT WATER



YOU PROVIDE TABLE SERVICE FOR 8 INCLUDING

- DESSERT PLATES
- WATER GLASSES
- MUGS OR CUPS / SAUCERS
- FLATWARE
- NAPKINS
- CONTAINER FOR PROVIDED SUGAR/SWEETENERS/ CREAMERS/TEA BAGS
- DESSERT FOR YOUR GUESTS
- SERVING UTENSILS
- TABLE DECORATIONS

TICKETS & RESERVATIONS

- Hostesses are given first priority for reservations.
- Hostess & co-hostess receive complimentary tickets. Max of 2 complimentary tickets per table.
- Hostess may purchase entire table or up to 4 additional tickets.
- **If you are not filling your whole table, you must leave at least 3 open seats.**
- **Tickets can be picked up in the lobby between services October 9 - November 20.**
- You are not required to purchase any tickets. We will be happy to fill the table for you.

TICKET PRICE
\$3.00

Tickets are transferable but non-refundable.

CHECK OUT OUR **FAQs** online at www.centralwesleyan.org/christmasdesserts

Questions? Email christmasdesserts@centralwesleyan.org